



# NEVADA DIVISION OF INSURANCE

STATE SPECIFIC REQUIREMENTS  
STATISTICAL AGENT  
CERTIFICATE OF LICENSE NRS 692B

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

NV ID: \_\_\_\_\_

FEIN: \_\_\_\_\_

The following checklist pertains to a STATISTICAL AGENT who wishes to operate in the State of Nevada. The Division requires the following items in order to process your application. Failure to provide any of the items listed below will delay the review of your application. Please note, until all of the items listed below have been received and reviewed by the Division of Insurance, you may not operate, solicit or otherwise transact insurance in Nevada. Upon completion of our review, you will receive written notice, along with a Certificate of License, allowing you to transact business in Nevada.

1. A copy of an organizational document and all amendments.
2. A list of membership and subscribers.
3. The name and address of one or more residents of Nevada upon whom notices, process affecting it or orders of the Commissioner may be served.
4. A statement showing technical qualifications for acting in the capacity for which a license is sought.
5. An individual who applies for the issuance or renewal of a license as a statistical agent shall submit to the Commissioner the statement prescribed by the Division of Welfare and Supportive Services of the Department of HHS pursuant to NRS 425.520. The statement must be completed and signed by the applicant
6. An individual who applies for the issuance or renewal of a license shall submit their social security number
7. Every organization which has applied for a license shall promptly notify the Commissioner of every material change in the facts or in the documents on which its application was based
8. Any other relevant information and documents that the Commissioner may require
9. Application fees (see NRS 680C.110 Fees)

a) Application Fee	\$100	Annual Renewal	\$100
b) Fund for Insurance Admin & Enforcement	\$250	Annual Renewal	\$250

On or before March 1 of each year, a STATISTICAL AGENT shall submit to the Commissioner a written notice of its intention to continue doing business in Nevada, with applicable renewal fees.

NRS 686B.140 Annual filing requirements to continue doing business in Nevada.

Please refer any questions to [Finances@doi.nv.gov](mailto:Finances@doi.nv.gov).

Submit the above information via NAIC UCAA electronic filing. If you are unable to submit through the UCAA electronic portal, send the application via PDF documents through [Finances@doi.nv.gov](mailto:Finances@doi.nv.gov).

Send payment to the Nevada Division of Insurance via ACH or Check.

- ACH - MUST submit [ACH Deposit Form](#) at time of payment
- Check - Submit remittance advice with your check if paying an invoice; otherwise note "Application Fees" on the check